

Direct Billing by Clinics in the List

Students need to make the arrangement with ETFS for direct billing by following 3 steps before visiting the Walk in Clinic.

Step 1: Check the list provided to you on the next page and select the Doctor's clinic you want to visit.

Step 2: Call ETFS/Global Excel Hotline at 1-800-715-8833, before going to the clinic listed on the next page.

Step 3: Inform the representative in ETFS that you want to see the doctor in the walk in clinic. Provide the location and contact information of the clinic that you wish to visit. ETFS representative will provide you a claim number; which you have to bring to the clinic. The insurance company will inform and fax your information with the claim number that was given to you by the ETFS representative to the clinic that you wish to visit.

NOTE: In case the clinic was not informed ahead of time by the ETFS representative; please bring cash or your credit card to pay for your medical expenses.

Important Reminder before going to the Hospital

Hospitals are only for serious, or life treating conditions. If you are going to the hospital for minor conditions it is better to visit the walk in clinic listed on the next page. Please always call ETFS Hotline at 1-800-715-8833 to direct you or help you find the place where you can get the medical attention that you need.

If you are an outpatient including the emergency visits, you are likely to be asked to pay. Then, you can claim your medical expenses using the ETFS/Global Excel claim form that you can pick up in the Student Association Office. However, if you are admitted as an inpatient, you must contact ETFS/Global Excel Hotline at 1-800-715-8833 to inform them that you have been admitted as an inpatient.

NOTE: You must contact ETFS/ Global Excel within 48 hours of admission as an inpatient to the Hospital. Failure to notify ETFS/Global Excel, without reasonable cause, within 48 hours in case of hospitalization limits benefits 80% of all eligible expenses incurred.