

### **Opt-in procedures: rules and regulations**

- If you have opted out from coverage in the past, the college will revise your student account, and you will not be charged the health benefits fee for the next year. If you lost your alternative benefits, you have **31 days** from the loss of your alternative plan to visit a Student Association office and reinstate your student health benefits plan.
- Students who opted out in the past and are returning to George Brown College for a new programme or school year have to reinstate their student health plan during the first semester of their programme or school year.
- You will not be automatically reinstated for your plan for the next year if you have opted back in. You must opt in by visiting a Student Association office every year to reinstate your plan.

### **How to opt in to the student health benefits plan**

- Pick up a rescind waiver form in any Student Association office during **the first week** of the first semester of your programme or school year.
- Fill out the rescind waiver form and attach a letter from your previous health benefits provider or employer, clearly stating your name and the expiry date of your previous benefits plan.
- Return the rescind waiver form to a Student Association office with the letter from your previous health benefits provider or employer before the deadline. Make sure of the deadline when you pick up the form.
- Once you submitted the rescind waiver form and the letter from your previous benefit provider, the Student Association will review your application and will inform you within two weeks if your application has been approved. If your application is approved, you must pay your fees by certified cheque or money order payable to the Student Association of George Brown College. The fees vary, depending on what term you're in.

### **Locations where you can pick up the rescind waiver form:**

- **St. James:** Room 147 (Student Association office)
- **Casa Loma:** Room E100 (Student Association office)
- **Ryerson:** Room 614 (SHE Building, Student Association office)

### **For more information, contact us:**

**Email:** [sashbasst@georgebrown.ca](mailto:sashbasst@georgebrown.ca)

**Hotline:** 416-415-5000 ext 2443