



# \$12.81 an hour!

**Poll clerk positions: work at a voting station and earn good \$\$\$**

## **Position summary:**

This is a short – term position that will require an individual to work at a polling station during the Student Association general elections from March 14 to March 22.

## **General responsibilities:**

- Assist in the opening and closing of the polling station;
- Ensure the required materials and supplies are accounted for;
- Complete all necessary paperwork accurately;
- Report irregularities or problems to the CRO or DROs;
- Ensure voting is conducted fairly and secretly;
- Return all ballots and boxes to a designated secure location;
- Count the votes following the polls closing on March 22.

## **Requirements**

The candidate should possess:

- Excellent communication skills;
- Punctual and reliable;
- An ability to multi-task and organization skills are a must;
- Impartial, and demonstrates respect for voting processes;
- Must be detail oriented;
- A George Brown College student;
- Must attend training session.

***A poll clerk MUST NOT be involved in a candidate's campaign.***

**How to Apply:** Email resume + timetable + contact info to **[sahr@georgebrown.ca](mailto:sahr@georgebrown.ca)**. Deadline Friday, March 2, 2012 at 5 p.m.