

Student Association of George Brown College

Board of Directors Meeting Agenda

Date: Monday, May 15, 2017

Time: 3:00pm – 5:00pm

Location: Casa Loma Campus – Games Room

Board of Directors – Voting Members:	
Executive Members:	
Director, Communications & Internal	Riddhi Modi
Director, Campus Life	Mercedes Burrowes
Director, Education	Tiffany White
Director, Equity	Alex Stewart
Director, Operations	Vacant
Campus Directors:	
Casa Loma Campus Director	Jasmyn St. Hilaire
St. James Campus Director	Francis Torres
Satellite Campuses Director	Ashley Cammisa
Waterfront Campus Director	Vacant
Educational Representatives:	
Arts, Design and Information Technology Representative	Alejandro Prieto
Business Representative	Ron Greenberg
Community Services and Early Childhood Representative	Tisha Graham
Construction and Engineering Technologies Representative	Vacant
Health Sciences Representative	Vacant
Hospitality and Culinary Arts Representative	Chioma Adaeze Ogbonna
Preparatory and Liberal Studies Representative	Venessa Truong
Constituency Representatives:	
Accessibility Representative	Yuseph Jackman
First Nations, Métis and Inuit Students' Representative	Leslie Van Every
LGBTQ Students' Representative	Garth Vernon
International Students' Representative	Kushagra Manchanda
Women and Transgendered Students' Representative	Tiah Beckles
Black Students' Representative	Sabrina Mohammed
Student Association Staff and Board Liaison:	
General Manager	Vacant
Resources:	
Chair	Alastair Woods
Operations Manager	Faris Lehn
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion/Tiffany White
Interpreters	
Guests:	
	Dialog Staff
	Cindy Gouveia
	Jerry Gou

Student Association of George Brown College

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Date: Monday, May 15, 2017

Time: 3:00pm – 5:00pm

Location: Casa Loma Campus – Games Room

1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
Director, Communications & Internal			
Director, Campus Life			
Director, Education			
Director, Equity			
Director, Operations	N/A		
Campus Directors:			
St. James Campus Director			
Casa Loma Campus Director			
Satellite Campuses Director			
Waterfront Campus Director	N/A		
Educational Representatives:			
Arts, Design and Information Technology			
Business			
Community Services and Early Childhood			
Construction and Engineering Technologies	N/A		
Health Sciences	N/A		
Hospitality and Culinary Arts			
Preparatory and Liberal Studies			
Constituency Representatives:			
Accessibility			
Black Students			
First Nations, Métis and Inuit Students			
LGBTQ Students			
International Students			
Women and Transgendered Students			

Student Association of George Brown College

Board of Directors Meeting Agenda

Date: Monday, May 15, 2017

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Location: Casa Loma Campus – Games Room

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Call to Order

Time:

3. Ratification of the Chairperson

Be it resolved that the Board of Directors of the Student Association of George Brown College appoint Alastair Woods as the chairperson of all Board meetings for the 2017-2018 term.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

4. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this time.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

5. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Alex Stewart, Director of Equity

Seconded:

Vote:

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Location: Casa Loma Campus – Games Room

6. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to three (3) speakers for and three (3) speakers against each individual motion.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

7. Tabled Item (February 28, 2017): Approval of Meeting Minutes

Whereas the meeting minutes from the February 13, 2017, Board meeting requires approval (please refer to Appendix I); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (Appendix I). Any amendments to the meeting minutes should be made at this time.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

8. Tabled Item (April 24, 2017): Approval of Meeting Minutes

Whereas the meeting minutes from the February 28, 2017, Board meeting requires approval (please refer to Appendix I); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (Appendix I). Any amendments to the meeting minutes should be made at this time.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

9. Approval of Meeting Minutes

Whereas the meeting minutes from the April 24, 2017 board meeting requires approval (please refer to Appendix II); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (Appendix II). Any amendments to the meeting minutes should be made at this time.

Moved by: Mercedes Burrowes, Director of Campus Life

Seconded:

Vote:

Student Association of George Brown College

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Time: 3:00pm – 5:00pm

Location: Casa Loma Campus – Games Room

10. Food Court Social – GBC Foundation

Presentation: Jerry Gou and Cindy Gouveia, GBC Foundation

11. Smoke-Free Campus

Presentation: Gerard Hayes, George Brown College's Director of Student Experience (Student Life)

12. Board Meeting Schedule

Be it resolved that the Board of Directors will continue to have every Board meeting scheduled for the third Monday of each month (exceptions: holidays, intersession, College closures) to maintain consistency of the meetings to encourage engagement of the members for the 2017-2018 term.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

Student Association of George Brown College

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Location: Casa Loma Campus – Games Room

13. Board Attendance

Presentation: Tiffany White, Director of Education; Mercedes Burrowes, Director of Campus Life; Alexander Stewart, Director of Equity

Whereas multiple attempts at engaging fellow Directors have occurred since May 1, 2017; and

Whereas a lack of attendance and engagement has been noted; and

Whereas the 2016-2017 Board of Directors of the Student Association of George Brown College collectively developed and implemented an attendance policy (see Appendix III); and

Whereas due to changes in the Bylaws regarding the wages and weekly commitment of hours for Education Centre Representatives and Constituency Representatives, a method of accurate tracking is required; therefore

Be it resolved that all Directors of the Board be required to register their works hours on Dayforce through clocking in/out to record hours spent working in the office.

Be it further resolved that all Directors of the Board uphold the requirement of completion of monthly Board reports, as outlined in the Student Association Bylaws (Article 4: 4.1 cc, 4.2 cc, 4.3 r, 4.4 t, 4.5 t, 4.6 b, 4.7 a, 4.8 a) where all external and internal hours are to be recorded.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

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Board of Directors Meeting Agenda

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Location: Casa Loma Campus – Games Room

14. Ratification of the Executive Committee

Whereas the Executive Committee is a standing committee of the Student Association of George Brown College; and

Whereas the Executive Committee is defined in Article 7.2 of the Bylaws of the Student Association as consisting of five (5) executive members: Director of Communications and Internal, Director of Campus Life and Events, Director of Education, Director of Equity, and Director of Operations; and

Whereas the individuals elected to the Executive positions, as defined in the Bylaws, are mandated to compose the Executive Committee (please refer to Appendix IV); therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Executive Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

15. Ratification of the Education Committee

Whereas the Education Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the composition of the Education Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Tiffany White, Director of Education\

Seconded:

Vote:

16. Ratification of the Equity Committee

Whereas the Equity Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Equity Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Alex Stewart, Director of Equity

Seconded:

Vote:

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Location: Casa Loma Campus – Games Room

17. Ratification of the Campus Life Committee

Whereas the Campus Life is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Campus Life Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Mercedes Burrowes, Director of Campus Life

Seconded:

Vote:

18. Ratification of the Operations Committee

Whereas the Operations Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Operations Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Mercedes Burrowes, Director of Campus Life

Seconded:

Vote:

19. Ratification of the Internal and Communications Committee

Whereas the Internal and Communications Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Internal and Communications Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

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Location: Casa Loma Campus – Games Room

20. Ratification of the Health Benefits Committee

Whereas the Health Benefits Committee is an ad hoc committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Health Benefits Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Alex Stewart, Director of Equity

Seconded:

Vote:

21. Ratification of the Collective Bargaining Committee

Whereas the Student Association Staff has been engaged in collective bargaining for the purpose of unionization under the Ontario Public Service Employees Union; and

Whereas the Collective Bargaining Committee is composed of managerial staff and Board representatives who are mandated to make real time decisions on behalf of the Student Association during negotiations and hearings; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Collective Bargaining Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Alex Stewart, Director of Equity

Seconded:

Vote:

22. Ratification of the Elections Committee

Whereas the Elections Committee is a standing committee of the Student Association of George Brown College; therefore

Be it resolved that the Board of Directors accepts the proposed composition of the Elections Committee as presented (Appendix IV) for the 2017-2018 term.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

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Location: Casa Loma Campus – Games Room

23. Fall By-Election 2017

Whereas there are currently four (4) vacant positions within the Board of Directors: Director of Operations, Waterfront Campus Director, Health Sciences Representative, and Construction and Engineering Technologies Representative; and

Whereas for the Board of Directors to operate at optimum levels, it is recommended that all positions be filled; and

Whereas adequate time for planning of the elections process is required to ensure proper notice is given to all students interested in running for the vacant positions; and

Whereas adequate time for the hiring of the CRO and DROs is required to ensure successful planning and execution of the Fall 2017 By-Elections; therefore

Be it resolved that the Board of Directors mandate the Elections Committee to determine dates for the Fall 2017 By-Election by May 29, 2017.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

24. Fall Semi-Annual General Meeting

Whereas issues in the existing Bylaws have been identified, which prohibits students from running in by-elections for executive positions; and

Whereas the revisions to the Bylaws from the 2016-2017 Board of Directors was not complete and was presented to the membership with missing revisions due to time constraints; and

Whereas the Executive Committee has identified the need to further revise the Bylaws over the summer in preparation for the Fall Semi-Annual General Meeting; and

Whereas the Annual Report for the 2016-2017 term must be presented to the membership; therefore

Be it resolved that the Board of Directors approves of the proposed date for Wednesday, September 27, 2017, for the Fall Semi-Annual General Meeting.

Moved by: Alex Stewart, Director of Equity

Seconded:

Vote:

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Location: Casa Loma Campus – Games Room

25. Board Vacancy: Director of Operations Position

Whereas the position of the Director of Operations is vacant due to unexpected circumstances occurring after the Spring General Elections; and

Whereas the Bylaws of the Student Association of George Brown College states: “in the event of a vacancy prior to September 1st in the Directors offices, the Board of Directors shall call a by-election to fill the vacant position. Until the by-election is held, an existing member of the Board shall be appointed, as agreed upon by two-thirds majority vote” (Article 5, Section 5.2); and

Whereas the Executive Committee has discussed the benefits and disadvantages of appointment versus distribution of responsibilities amongst the Executives; and

Whereas the Executive Committee recommends that the best course of action over the summer is to distribute the responsibilities of the position of the Director of Operations between the Executives; therefore

Be it resolved that the Board of Directors accepts the appointment of the Executive committee members, Mercedes Burrowes, Tiffany White, Alex Stewart, and Riddhi Modi to the position of the Director of Operations through an even distribution of the responsibilities, as determined by the Executives, until a successful candidate is elected in the 2017 Fall By-Election.

Moved by: Mercedes Burrowes, Director of Campus Life

Seconded:

Vote:

26. In-Camera: HR Matter

Be it resolved that the Board of Directors will move in-camera to discuss a confidential matter related to Human Resources.

Moved by: Tiffany White, Director of Education

Seconded:

Vote:

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Location: Casa Loma Campus – Games Room

27. UPDATE: Staff and Board Retreat

Presentation: Executive Committee

Preface: The Student Association of George Brown College Staff and Board will be going away from June 18 – 21, 2017. The purpose of the retreat is to promote collaborative learning, formulate a strategic plan, and strengthen relations between the staff and board to better the working environment for both parties during the term of office of the directors.

28. UPDATE: CFS National General Meeting

Presentation: Executive Committee

Preface: The Canadian Federation of Students (CFS) National General Meeting is occurring from June 4-7, with an Ontario Delegate's Prep on June 3. The delegates being sent from Local 92 (SAGBC) are: Tiffany White, Mercedes Burrowes, Riddhi Modi, Alex Stewart, Tiah Beckles, Sabrina Mohammed, Garth Vernon, Chioma Ogbonna, Tisha Graham, and Vanessa Truong.

29. UPDATE: Leaders Hall

Presentation: Executive Committee

30. UPDATE: COCA

Presentation: Executive Committee

Preface: The Canadian Organization of Campus Activities (COCA) is occurring from June 11 – 14, 2017. This event will be held in London, ON, and the purpose of this meeting is to network with various artists, performers, and speakers to facilitate the planning for various campus activities and events. The delegates being sent from the Student Association of George Brown College are: Mercedes Burrowes, Alex Stewart, Francis Torres, and Jasmyn St. Hilaire.

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31. UPDATE: CFS Skills Development Symposium

Presentation: Executive Committee

Preface: The Canadian Federation of Students (CFS) Skills Development Symposium will be occurring from May 25 – 27, 2017. It will be held at the University of Toronto – Mississauga campus. The delegates being sent from Local 92 (SAGBC) are: Tiffany White, Riddhi Modi, Mercedes Burrowes, Alex Stewart, Jasmyn St. Hilaire, Francis Torres, Tisha Graham, Vanessa Truong, Chioma Ogbonna, Garth Vernon, Tiah Beckles, Sabrina Mohammed, and Ron Greenberg.

32. Other Business

33. Motion to Adjourn

Moved by:

Seconded:

Vote:

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday, April 24, 2017

Time: 6:00pm – 8:00pm

Location: St James Campus – Quiet Lounge

Board of Directors – Voting Members:	
Executive Members:	
Director, Communications & Internal	Riddhi Modi
Director, Campus Life	Brittney DaCosta
Director, Education	Tiffany White
Director, Equity	Carlos Carli
Director, Operations	Gemeda Beker
Campus Directors:	
St. James Campus Director	Francis Torres
Casa Loma Campus Director	Naqeeb Omar
Satellite Campus Director	Vacant
Waterfront Campus Director	Gracel Quibrantar
Educational Representatives:	
Business	Ron Greenberg
Community Services	Andrew Murrell
Construction and Engineering Technologies	Temiloluwa “Mufasa” Fashina
Health Sciences	Nikki Shumaker
Hospitality and Culinary Arts	Cathy Chung
Liberal and Preparatory Studies	Michelle Harrypaul
Art and Design	Rajat Sood
Constituency Representatives:	
Accessibility Representative	Carolyn Mooney
First Nations, Métis and Inuit Representative	Leslie Van Every
LGBTQ Representative	Sheldon Mortimore
International Student Representative	Gurjot Singh
Women and Trans People Representative	Jimberly Cotoner
Non-Voting Members:	
Executive Director	Vacant
Resources:	
Chair	Alastair Woods
Operations Manager	Faris Lehn
Equity and Advocacy Manager	Rosalyn Miller
George Brown College Representative	Gerard Hayes
Minute Taker	Jessica Pasion
Interpreters	
Guests:	Dialog Staff

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday, April 24, 2017

Time: 6:00pm – 8:00pm

Location: St James Campus – Quiet Lounge

1. Roll Call:

Board of Directors: Voting Members	Present	Absent	Regrets Sent
Executive Members:			
Director, Communications & Internal		X	X
Director, Campus Life	X		
Director, Education	X		
Director, Equity	X		
Director, Operations	N/A	N/A	N/A
Campus Directors:			
St. James Campus Director	X		
Casa Loma Campus Director	X		
Satellite Campus Director	N / A		
Waterfront Campus Director	X		
Educational Representatives:			
Business	X		
Community Services		X	
Construction and Engineering Technologies	X		
Health Sciences		X	X
Hospitality and Culinary Arts	X		
Liberal and Preparatory Studies	X		
Art and Design		X	
Constituency Representatives:			
Accessibility	X		
First Nations, Métis and Inuit		X	
LGBTQ		X	X
International Student		X	
Women and Trans People		X	X
Non-Voting Members:			
Executive Director	N / A		

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday, April 24, 2017

Time: 6:00pm – 8:00pm

Location: St James Campus – Quiet Lounge

Land Recognition Statement:

I would like to take a moment before we continue to recognize that as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect and sustain this land.

2. Call to Order

Time: 6:37 pm

3. Approval of the Agenda

Be it resolved that the Board of Directors accept the agenda as presented. Any amendments to the Agenda should be made at this point in time.

Discussion:

Tiffany – Motion to amend agenda

MOTION: Be it resolved that the agenda include an in-camera motion after item #8 on the agenda.

Moved by: Tiffany White, Director of Education

Seconded: Carolyn Mooney, Accessibility Representative

Vote: Carries

Carolyn – Motion to amend agenda

MOTION: Be it resolved that the agenda include a discussion period regarding the budget after item #9.

Moved by: Carolyn Mooney, Accessibility Representative

Seconded: Ron Greenberg, Business Representative

Vote: Carries

Moved by: Tiffany White, Director of Education

Seconded: Naqeeb Omar, Casa Loma Campus Director

Vote: Carries

4. Speaking Time

Be it resolved that the Board of Directors, resource persons and guests respect Robert's Rules of Order and, when invited to speak by the Chair, limit their speaking time to 3 minutes per item.

Moved by: Tiffany White, Director of Education

Seconded: Francis Torres, St. James Campus Director

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday, April 24, 2017

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Location: St James Campus – Quiet Lounge

Vote: Carries

5. Limitation of Speakers

Be it resolved that all discussions and/or debates be limited to four (4) speakers for and four (4) speakers against each individual motion.

Moved by: Tiffany White, Director of Education

Seconded: Mufasa Fashina, Construction and Engineering Technologies Representative

Vote: Carries

Opposed: 1

6. Approval of Meeting Minutes

Whereas the meeting minutes from the February 17, and February 28, 2017 board meeting requires approval (see Appendix I); therefore

Be it resolved that the Board of Directors accept the meeting minutes as presented (please refer to Appendix I). Any amendments to the meeting minutes should be made at this time.

Discussion:

Chairperson - Asked if minutes were available; did not have a copy if they were ready

Tiffany – Informed group that the minutes were not completed and would have to table this item to the next meeting

Naqeeb – Motion to table this item

MOTION: Be it resolved that this item be tabled until the May Board meeting.

Moved by: Naqeeb Omar, Casa Loma Campus Director

Seconded: Carolyn Mooney, Accessibility Representative

Vote: Carries

Moved by: Tiffany White, Director of Education

Seconded: N/A

Vote: N/A – **Item Tabled to next meeting**

7. Elections Results Ratification

Be it resolved that the results of the Annual General Elections for 2017 be accepted as presented.

Discussion:

Student Association of George Brown College

Board of Directors Meeting Minutes

Date: Monday, April 24, 2017

Time: 6:00pm – 8:00pm

Location: St James Campus – Quiet Lounge

Carolyn – After the Fall by-election, the Board amended the ratification of the elections results to include the names of all elected directors

Tiffany – Explained that this was done because the Executive Director, at that time, had insisted it was for the sake of the auditors because they didn't typically look at the CRO and DRO reports, but rather looked straight for the meeting minutes

Carolyn – Motions to do the same for these elections results

MOTION to amend: Be it further resolved that the Board of Directors accepts that Tiffany White is the elected officer for the position of Director of Education for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Riddhi Modi is the elected officer for the position of Director of Communications and Internal for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Alexander Stewart is the elected officer for the position of Director of Equity for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Mercedes Burrowes is the elected officer for the position of Director of Campus Life for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Francis Torres is the elected officer for the position of St. James Campus Director for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Jasmyn St. Hilaire is the elected officer for the position of Casa Loma Campus Director for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Ashley Cammisa is the elected officer for the position of Satellite Campuses Director for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Alejandro Priero is the elected officer for the position of Arts, Design, and Information Technology Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Ron Greenberg is the elected officer for the position of Business Representative for the 2017-2018 term of office.

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Location: St James Campus – Quiet Lounge

Be it further resolved that the Board of Directors accepts that Tisha Graham is the elected officer for the position of Community Services and Early Childhood Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Chioma Adaeze Ogbonna is the elected officer for the position of Hospitality and Culinary Arts Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Vanessa Truong is the elected officer for the position of Preparatory and Liberal Studies Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Yuseph Jackman is the elected officer for the position of Accessibility Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Leslie Van Every is the elected officer for the position of First Nations, Metis, and Inuit Students' Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Sabrina Mohammed is the elected officer for the position of Black Students' Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Kushagra Manchanda is the elected officer for the position of International Students' Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Garth Vernon is the elected officer for the position of LGBTQ Students' Representative for the 2017-2018 term of office.

Be it further resolved that the Board of Directors accepts that Tiah Beckles is the elected officer for the position of Women and Trans Students' Representative for the 2017-2018 term of office.

Moved by: Carolyn Mooney, Accessibility Representative

Seconded: Tiffany White, Director of Education

Vote: Carries

Moved by: Carlos Carli, Director of Equity

Seconded: Michelle Harrypaul, Liberal Arts and Preparatory Studies Representative

Vote: Carries

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Board of Directors Meeting Minutes

Date: Monday, April 24, 2017

Time: 6:00pm – 8:00pm

Location: St James Campus – Quiet Lounge

8. Chief Returning Officer Report

Be it resolved that the CRO report for 2017 election be accepted as presented.

Moved by: Carlos Carli, Director of Equity

Seconded: Gracel Quibrantar, Waterfront Campus Director

Vote: Carries

9. Motion to Go In-Camera

Moved by: Tiffany White, Director of Education

Seconded: Carlos Carli, Director of Equity

Vote: Carries

10. Financial Decision Regarding Gameda Beker's Beneficiaries

Whereas on April 7th, 2017, the Director of Operations, Gameda Beker, passed away;
and

Whereas Gameda Beker's salary has been placed on a hold due to his passing; and

Whereas due to a misunderstanding/communication error, Gameda had opted out of the benefits plan offered to full time staff and Board members of the Student Association;
and

Whereas Gameda Beker had initially named beneficiaries on the health benefits application form prior to the miscommunication; and

Whereas the Board of Directors of the Student Association of George Brown College can decide to release the remainder of Gameda's salary to his family, if they so choose;
therefore

Be it resolved that the Student Association of George Brown College's Board of Directors accepts and agrees to release the remaining salary of Gameda Beker to his named beneficiaries.

Be it further resolved that the Student Association of George Brown College's Board of Directors agrees to, in the absence of a life insurance plan, determine an additional lump sum payment as an offer of support to Gameda Beker's named beneficiaries, with consultation from the financial coordinator and organization's health benefits provider.

Moved by: Tiffany White, Director of Education

Seconded: Francis Torres, St. James Campus Director

Vote: Carries

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Time: 6:00pm – 8:00pm

Location: St James Campus – Quiet Lounge

11. Budgetary Recommendation for the 2017-2018 Fiscal Year

Presentation: Carolyn Mooney, Accessibility Representative

See Appendix I for open letter provided by Mooney.

12. Other Business

13. Motion to Adjourn

Moved by: Brittney DaCosta, Director of Campus Life

Seconded: Mufasa Fashina, Construction and Engineering Technologies Representative

Vote: Carries

Request for Noted Opposition: Naqeeb Omar, Carlos Carli

Student Association of George Brown College Board of Directors Attendance Policy

Established: June, 2016

Purpose

This policy is intended to serve as a term of reference for the entire board of directors to hold each other accountable; to support full contribution of all board members; and to ensure that the members of the Student Association of George Brown College (SAGBC) have fair and adequate representation.

Due Diligence

All board members receive both a hard copy and an electronic version of this official Board of Directors Attendance Policy. The Board of Directors Attendance Policy is reviewed once per fiscal year and maintained in each Director's Board Manual. The Board of Directors Attendance Policy has been reviewed and authorized by the board (see below).

Definitions

1. **Incident:** An incident is a term used to tabulate deviations from a perfect attendance record.
2. **Perfect Attendance:** No absences or tardies in any twelve (12) month period.
3. **Absence:** An absence from a board meeting, committee meeting, training, and/or conference is defined as the failure of any Director to report to the meeting when scheduled. This applies to any full board meeting, committee meeting, training, and/or conference. One day of absence will be considered two (2) incidents.
4. **Tardy:** Tardiness occurs when a Director is not present, and ready to begin the board meeting, committee meeting, training, and/or conference at the scheduled time. Tardiness also occurs when a Director leaves the board meeting, committee meeting, training, and/or conference prior to the end of the scheduled meeting without prior verbal or written approval. Tardiness of fifteen (15) minutes will be considered one half (½) incident. Tardiness of thirty (30) minutes or greater will be considered one (1) incident.
5. **Planned Absence/Tardy:** A planned absence/tardy is any absence that has been planned prior to its commencement (example: vacation, medical appointment, leave of absence, scheduled meeting/appointment, conference, professional development, class time, etc.).
6. **Unplanned Absence/Tardy:** An unplanned absence/tardy is any absence/tardy that is the result of an unexpected occurrence (ex: medical emergencies, public transportation delay, class delay, etc.)
7. **No Call/No Show:** Directors must report their absence prior to the start of a board or committee meeting; failure to do so is considered a no call/no show.
8. **Reported Absence/Tardy:** A reported absence/tardy is when a Director has submitted either verbal or written notice of an absence/tardy, whether planned or unplanned, to any member of the Executive Committee. It is not considered a reported absence/tardy if the notice is given to another board member outside of

the Executive Committee. If it is unreported, it will be considered a No Call/No Show.

9. **Proper Notice:** Proper notice of a planned absence is when it is provided two (2) weeks prior to its commencement. Proper notice of any unplanned absences must be reported as soon as possible, with a strong recommendation to be given a minimum of 15 minutes prior to the start of a board meeting, committee meeting, training, and/or conference.
10. **Board Pre-Approval:** Directors must notify the Board of Directors of planned vacations and/or leaves of absences a minimum of two weeks prior to the date of which vacation/leave of absence is to commence. This notice is to facilitate the Director to have adequate coverage of responsibilities during their absence. The term "approval" is not to indicate that permission is required, but rather to signify that the Board of Directors has been notified and is aware of the planned absence and has been provided with adequate notice to cover the responsibilities for the duration of absence, as well as to reschedule any meetings where possible.

Exceptions: Board pre-approved vacation, jury duty, funeral leave, medical leave, medical emergencies, unforeseen family emergencies, and natural disasters will not count as incidents. Board pre-approved time off request and board pre-approved leaves of absence will not count as incidents.

Reported Absences/Tardies

A reported absence/tardy is when a Director submits either a written or verbal notice of a planned absence/tardy, or an unplanned absence/tardy to any member of the Executive Committee (i.e.: Director of Operations, Director of Internal Affairs and Communication, Director of Campus Life and Events, Director of Equity, Director of Education, or Executive Director). If an unplanned absence/tardy occurs, the recommended time to provide proper notice is either 15 minutes prior to the start of the board meeting, committee meeting, training, and/or conference, or as soon as possible. If an exceptional circumstance (see exceptions) has arisen and is the cause of an unplanned absence/tardy, and no notice can be provided until after the commencement and/or adjournment of the board meeting, committee meeting, training, and/or conference, the Director will suffer no penalty. The absence/tardy will be documented and recorded in the Director's personal record for the purpose of tracking.

Definition of a Board Attendance Problem

A board attendance problem exists with any of the following conditions:

1. The Director has two un-notified absences in a row ("un-notified" means the Director did not call a reasonable contact in the organization, preferably the Internal Coordinator, Director of Education, or any of the other Executive Directors, before the meeting to indicate their anticipated absence);
2. The Director has three notified absences in a row;
3. The Director misses one third of the total number of board meetings in a twelve-month period, regardless of whether notification was provided.

Response to Incidents

1. One-half ($\frac{1}{2}$) incident will result in a verbal warning by the Board Mediation Committee;
2. One incident will result in a written warning by the Board Mediation Committee;
3. Two (2) incidents will result in a written warning and a week's deduction of honoraria by the Board Mediation Committee, respective to the amount indicated for the Director receiving the deduction per the SAGBC By-laws.

Response to a Persistent Board Attendance Problem

If a board attendance problem exists, the Executive Committee will promptly contact the member to discuss the problem. At that meeting, the Executive Committee will decide what actions to take regarding the Director's continued membership on the board. If the Executive Committee decides to put forth a motion to request the Director's resignation, request for resignation will be conducted per the process specified in the SAGBC By-laws and Voting Directors Accountability Manual:

1. The Board Mediation Committee will notify the Director in writing of the board's decision per the terms of the Board Attendance Policy and SAGBC Voting Directors Accountability Manual;
2. This written notification will request a letter of resignation from the terminated Director, to be received within 5 business days;
3. This written notification will also request the terminated Director return his or her board manual to the agency within two weeks;
4. The board will vote to accept the Director's resignation letter at the next board meeting;
5. The board will promptly initiate a process to fill the vacant position, as outlined in the SAGBC by-laws;
6. If the terminated Director fails to provide a written letter of resignation to the Board Mediation Committee, a recommendation of impeachment will be forwarded to the Board of Directors.

Board Policy Last Revised: June 2016

Student Association of George Brown College Committee Composition Proposals 2017-2018

Executive Committee

	NAME	TITLE
<i>Chairperson</i>	Riddhi Modi	Director, Communications and Internal
	Alexander Stewart	Director, Equity
	Mercedes Burrowes	Director, Campus Life
	Tiffany White	Director, Education
	Francis Torres (<i>interim</i>)	Director, Operations
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	<i>Vacant</i>	General Manager

Purpose: This committee is mandated in the bylaws (Article 5) of the Student Association of George Brown College. The executives are the officers of the organization. All action items, motions, etc. formed in other committees must be discussed within the Executive Committee prior to presentation at Board meetings as a way to streamline communications, finalize information, and ensure adherence to governing policies, documents, and laws (both in the bylaws of the organization and Canadian/Provincial laws).

Education Committee

	NAME	TITLE
<i>Chairperson</i>	Tiffany White	Director, Education
	Alejandro Priero	Arts, Design, and Information Technologies Representative
	Ron Greenberg	Business Representative
	Tisha Graham	Community Services and Early Childhood Representative
	<i>Vacant</i>	Construction and Engineering Technologies Representative
	<i>Vacant</i>	Health Sciences Representative
	Chioma Adaeze Ogbonna	Hospitality and Culinary Arts Representative
	Vanessa Truong	Preparatory and Liberal Studies Representative
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Karla Orantes	Senior Coordinator, Academic Advocacy
<i>Staff support/resource</i>	Angela Gallant	Health Science Academic Advocacy Coordinator

Purpose: This committee is a standing committee of the organization. This committee is to serve as a medium for planning education/advocacy initiatives and campaigns throughout the term and updates/information from the Canadian Federation of Students (CFS), Academic Policies and Issues Committee (APIC) and College Council are discussed here.

Equity Committee

	NAME	TITLE
<i>Chairperson</i>	Alexander Stewart	Director, Equity
	Yuseph Jackman	Accessibility Representative
	Kushagra Manchanda	International Students' Representative
	Garth Vernon	LGBTQ Students' Representative
	Tiah Beckles	Women and Trans Students' Representative
	Leslie Van Every	First Nations, Metis, and Inuit Students' Representative
	Sabrina Mohammed	Black Students' Representative
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Michelle Pettis	Community Action Center Coordinator

Purpose: This committee is a standing committee of the organization. This committee is to serve as a medium for planning equity/diversity initiatives and campaigns throughout the term and updates/information from College Council, Black Student Success Network, and the Canadian Federation of Students (CFS) are discussed here.

Campus Life Committee

	NAME	TITLE
<i>Chairperson</i>	Mercedes Burrowes	Director, Campus Life
	Francis Torres	St. James Campus Director
	Jasmyn St. Hilaire	Casa Loma Campus Director
	Ashley Cammisa	Satellite Campuses Director
	<i>Vacant</i>	Waterfront Campus Director
	<i>Staff support/resource</i>	Faris Lehn
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Neill Cumberbatch	Senior Coordinator, Events and Marketing
<i>Staff support/resource</i>	Cameron Wathey	Clubs Coordinator
	Alexander Stewart	Director, Equity
	Tiah Beckles	Women and Trans Students' Representative
	Sabrina Mohammed	Black Students' Representative
	Kushagra Manchanda	International Students' Representative

Purpose: This committee is a standing committee of the organization. This committee is to serve as a medium for planning events and campus life activities/initiatives and collaborations with the College (i.e.: student life, athletics, etc.) throughout the term.

Operations Committee (Budget, Finance, Operations)

	NAME	TITLE
<i>Chairperson</i>	Francis Torres (interim)	Director, Operations
	Tiffany White	Director, Education
	Mercedes Burrowes	Director, Campus Life
	Alexander Stewart	Director, Equity
	Riddhi Modi	Director, Communications and Internal
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	Avez Hasham	Finance Coordinator
	Ron Greenberg	Business Representative
	Francis Torres	St. James Campus Director
	Jasmyn St. Hilaire	Casa Loma Campus Director

Purpose: This committee is a standing committee of the organization. This committee is to serve as the medium for discussing the budget (i.e.: formulation, revisions, etc.), finance, and operational aspects of the Student Association. This committee will also be consulted in respect to any requests from the College regarding revisions to the ancillary fees.

Communications and Internal Committee (Bylaws, Policies, Communications)

	NAME	TITLE
<i>Chairperson</i>	Riddhi Modi	Director, Communications and Internal
	Alexander Stewart	Director, Equity
	Mercedes Burrowes	Director, Campus Life
	Tiffany White	Director, Education
	Faris Lehn	Operations Manager
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Mick Sweetman	Publications and Communications Coordinator
<i>Staff support/resource</i>	Jessica Pasion	Internal Coordinator
	Ron Greenberg	Business Representative
	Francis Torres	St. James Campus Director
	Jasmyn St. Hilaire	Casa Loma Campus Director

Purpose: This committee is a standing committee of the organization. This committee is to serve as the medium for discussing the bylaws, policies, and all governing documents of the Student Association. This committee will also serve as the medium for which all communications from the Board will be formulated and presented to the Executive Committee for final review prior to presentation at Board meetings. Such communications may be: solidarity statements, press releases, etc.

Elections Committee

	NAME	TITLE
<i>Chairperson</i>	<i>Vacant</i>	General Manager
	Tiffany White	Director, Education
	Francis Torres	St. James Campus Director
	<i>Vacant</i>	CRO
	Rosalyn Miller (interim)	Manager, Equity and Advocacy

Purpose: This committee is a standing committee of the organization. This committee is responsible for the hiring of the CRO, DROs, and poll clerks. It is also responsible for the execution of the Fall By-Elections and Spring General Elections. Please refer to Article 13 in the By-Laws for further information.

Health Benefits Committee

	NAME	TITLE
	Rosalyn Miller	Manager, Equity and Advocacy
	Yukiko Ito	Senior Coordinator, Members Services
	Alexander Stewart	Director, Equity
	Riddhi Modi	Director, Communications and Internal
	<i>Directors seeking a position on this committee must consult with Rosalyn and Alex to determine eligibility.</i>	

Purpose: This committee is an ad hoc committee of the organization created for the purpose of reviewing the new health benefits provider and reviewing any concerns/issues raised by the student members. This committee is to serve as the medium for which any changes to the health benefits and/or provider are discussed and implemented. This committee may need to make decisions in real time, thus are not held to the same requirements as the standing committee to report first to the Executive Committee and Board meetings. However, this committee will provide updates, as they arise, to the Board at the monthly meetings.

Collective Bargaining Committee (not open to additional members)

	NAME	TITLE
	Rosalyn Miller	Manager, Equity and Advocacy
	Riddhi Modi	Director, Communications and Internal
	Alexander Stewart	Director, Equity
<i>External member</i>	Douglas MacLeod	Lawyer
	<i>vacant</i>	General Manager

Purpose: This committee is an ad hoc committee of the organization created for the purpose of engaging in the collective bargaining process that is required for the unionization of the staff of the Student Association with OPSEU. This committee may need to make decisions in real time, thus are not held to the same requirements as the standing committee to report first to the Executive Committee and Board meetings. However, this committee will provide updates, as they arise, to the Board at the monthly meetings.

Gender Neutral Washrooms Committee

	NAME	TITLE
<i>Chairperson</i>	Jasmyn St. Hilaire	Casa Loma Campus Director
	Mercedes Burrowes	Director, Campus Life
	Francis Torres	St. James Campus Director
	Chioma Ogbonna	Hospitality and Culinary Arts Representative
	Garth Vernon	LGBTQ Students' Representative
	Kushagra Manchanda	International Students' Representative
	Vanessa Truong	Preparatory and Liberal Studies Representative
	Alexander Stewart	Director, Equity
	Tiah Beckles	Women and Trans Students' Representative
	Tisha Graham	Community Services and Early Childhood Representative
	Tiffany White	Director, Education
<i>Staff support/resource</i>	Michelle Pettis	CAC Coordinator
<i>Staff support/resource</i>	Rosalyn Miller	Manager, Equity and Advocacy
<i>Staff support/resource</i>	Faris Lehn	Operations Manager
<i>External Member</i>	Gerard Hayes	College Staff – Director, Student Experience

Purpose: This committee is an ad hoc committee of the organization created for the purpose of exploring the situation on George Brown College campuses where gender neutral washrooms do not exist.