

Student Association of George Brown College

Job Title:	Podcast producer and host	Job Category:	Support Staff
Department/Group:	The Dialog	Job Code/ Req#:	
Location:	Various	Travel Required:	Yes
Level/Salary Range:	\$15 /hour for 15 hours/week	Position Type:	Temporary-Part-Time
HR Contact:	Mick Sweetman	Start Date:	Aug. 7, 2018
Will Train Applicant(s):	No	Posting Expires:	June 18, 2018

E-mail: humanresources@sagbc.ca

Subject Line: <your name>: Podcast producer and host application

Attention: Mick Sweetman

Job Description:

As a podcast producer and host you will find and tell compelling audio stories in a weekly podcast about the GBC community. We are looking for someone with fresh ideas to build a weekly podcast show around. So send us a cover letter outlining your best idea for a weekly GBC podcast.

Mail:

Mick Sweetman
The Dialog c/o
Student Association of George Brown College
142 Kendal Ave. Toronto, ON
M5R 1M3

General Responsibilities:

- Come up with compelling story ideas that are of interest to our listeners.
- Stay informed of news and current events on campus and in the GBC community.
- Produce a high-quality weekly podcast about some aspect of the GBC community.
- Work with reporter-editors on recording audio for use with their stories.
- Promoting The Dialog online, through social media, and handing out hard copies of the newspaper.
- Other duties as assigned.

Requirements:

- Ability to produce a weekly podcast with a strong sense of storytelling.
- Working in a diverse and demanding office where teamwork and communication is vital.
- The ability to work to strict deadlines, have excellent communication skills, be willing to follow established style guides and have the desire to work in a student collective environment.
- An electronic portfolio of your photo and video work should be included with your application (for example a link to your soundcloud profile). Experience with Audacity is an asset.

Mission Statement:

We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.

Commitment to Equity:

The Student Association is an equal opportunity employer and welcomes candidates from among those groups of individuals that are traditionally underrepresented to apply.