



Student Association of George Brown College

Job Title:	Safe Walk Walker	Job Category:	Support Staff
Department/Group:	Collaborative Programs	Job Code/ Req#:	
Location:	Casa Loma, St. James (include Satellite locations) , and Waterfront Campus	Travel Required:	Yes
Level/Salary Range:	\$14.25/hr (0-15 hours per week)	Position Type:	Temporary-Part-Time
HR Contact:	Human Resources	Start-End Date:	Aug 2016-Apr. 2018
Will Train Applicant(s):	Yes	Posting Expires:	June 25, 2017 by 11:59PM

E-mail: humanresources@sagbc.ca

Attention: HR Department

Subject Line: <your name>: Safe Walk Walker Application

Instructions: Please include cover letter and résumé

Job Description:

Safe Walkers will promote to students, staff, and visitors on campus about the SafeWalk program, and will perform walk accompaniment duties within a 2KM radius of the campus to students, staff, and visitors when requested. As well, Walkers will perform nightly audits of the campus, be nightly welcome ambassadors, and take detailed notes of their nightly duties.

****This position is open to full-time George Brown College students who are currently enrolled.**

General Responsibilities:

- Walkers will follow SafeWalk policies and procedures as instructed by the Collaborative Programs Coordinator.
- Be involved in promotion of the program, and help educate the student body about SafeWalk and our goals.
- Accompany students/faculty on walks to local transit stops, parking lots, or other buildings on campus.
- Respond to questions and provide excellent customer service to students, staff, and visitors.
- Maintain a daily memo book recording all duties throughout a shift.
- Conduct detailed night audits, identifying potential safety hazards.
- Be knowledgeable about the campuses and surrounding areas, and familiar with ongoing events on campus.

Requirements:

- Available to work on rotation, with a minimum availability of two nights a week.
- High degree of situational awareness and a strong mature outlook.
- Professional and reliable.
- Excellent customer service and interpersonal skills.
- Excellent verbal and written communication skills.
- Excellent organizational skills.
- Physically fit.
- Ability to work at all of George Brown’s campuses.
- Marketing/promotional experience is an asset.

Please note: Interviews will be taking place during the posting of the position.

Mission Statement:

We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.

Commitment to Equity:

The Student Association is an equal opportunity employer and welcomes candidates from among those groups of individuals that are traditionally underrepresented to apply.