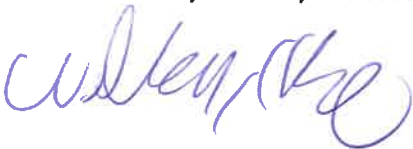


## **Elections Costs Directive**

The Chief Returning Officer under the authority contained in the by-laws 13.10(b) hereby makes the following directive.

1. A portion of the spending limit shall be used towards posters which shall be posted in the various campuses, subject to the regulations of the Chief Returning Officer. Each executive candidate may not print more than 300 posters in total. All other candidates may not print more than 100 posters in total. The Chief Returning Officer shall give initial approval of the .pdf or .jpeg file and shall give permission to print. All printing shall be done through the Campus Xerox Centre and the posters shall therein be sent to the Chief Returning Officer for stamping and final approval. The candidates campaign shall be charged the real value of the poster as determined by the Chief Returning Officer.
2. The Chief Returning Officer shall supply painters tape to the candidates in such quantity as requested and the campaign shall be reimbursed at the real fair market value of the tape. The fair market value of the tape \$4.05 a roll.
3. The candidate may request other elections materials from the Chief Returning Officer the request shall be made by completing a form 1 and shall include the suppliers of the materials and the costs for it. The Chief Returning Officer shall approve any expense which is reasonable and within the campaign rules and regulations.
4. Professionals services such as graphic design may be approved as long as the cost of the professional service is reasonable and does not exceed ten percent of the overall budget of candidate.
5. No candidate shall knowingly accept or receive, directly or indirectly, any fee, compensation or reward for or in respect graphic design of their own posters, or any other professional service.
6. At the end of the campaign the candidate shall present to the CRO a form 2, which shall be the candidates total cost for campaign period.

**Dated at Toronto, Ontario, this second day of October, 2017.**



**Chief Returning Officer**

**Form 1 Request for advance of funds for other projects**

<b>Candidates name</b>		<b>Position sought</b>	
<b>Spending limit</b>		<b>Amount requested</b>	
<b>Details of the requested items and amounts</b>			
<hr/> <b>Signature</b>		<hr/> <b>Date</b>	
<b>Comments of the Chief Returning Officer</b>			
<hr/> <b>Signature</b>		<hr/> <b>Date</b>	

## Form 2 Final Report on Election Expenses

Candidates name	Position sought
Spending limit	Amount requested

Xerox Centre Cost per sheet			
Type of page	Number of copies	Cost per sheet unit	Total
<b>Black and white one sided – Letter</b>		.02	
<b>Black and white one sided – legal</b>		.03	
<b>Black and white one sided – leger</b>		.05	
<b>Black and white two sided – Letter</b>		.04	
<b>Black and white two sided – legal</b>		.04	
<b>Black and white two sided – leger</b>		.07	
<b>Colour one sided – Letter</b>		.12	
<b>Colour one sided – legal</b>		.13	
<b>Colour one sided – leger</b>		.24	
<b>Colour two sided – Letter</b>		.23	
<b>Colour two sided – legal</b>		.23	
<b>Colour two sided – leger</b>		.45	
<b>Tape</b>		4.05	
		<b>Total Cost</b>	

Other costs		
item	Costs	
	<b>Total Costs</b>	
	<b>Advances give</b>	
	<b>Amount owing</b>	

Declaration of Candidate
<p>I hereby declare that to the best of my knowledge and belief that these financial statements and attached schedules are true and correct.</p> <p>Dated at Toronto, Ontario this ____ day of November, 2017</p> <p>_____</p> <p>Signature of candidate</p>

**Xerox Copy Centre**  
**Elections Chargeback Sheet**

Candidates name	Position sought

Type of copies	Cost per copy	Number of copies	Total cost
Black and white one sided – Letter	.02		
Black and white one sided – legal	.03		
Black and white one sided – leger	.05		
Black and white two sided – Letter	.04		
Black and white two sided – legal	.04		
Black and white two sided – leger	.07		
Colour one sided – Letter	.12		
Colour one sided – legal	.13		
Colour one sided – leger	.24		
Colour two sided – Letter	.23		
Colour two sided – legal	.23		
Colour two sided – leger	.45		

Total charged to the Elections Account: \_\_\_\_\_