



# Student Association of George Brown College

<b>Job Title:</b>	Safe Walk Walker	<b>Job Category:</b>	Support Staff
<b>Department/Group:</b>	Collaborative Programs	<b>Job Code/ Req#:</b>	
<b>Location:</b>	Casa Loma, St. James (include Satellite locations) , and Waterfront Campus	<b>Travel Required:</b>	Yes
<b>Level/Salary Range:</b>	\$15/hr (0-15 hours per week)	<b>Position Type:</b>	Temporary-Part-Time
<b>HR Contact:</b>	Human Resources	<b>Start-End Date:</b>	Aug. 2018 – Apr. 2019
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	June 25, 2018 12pm noon

**E-mail:** [humanresources@sagbc.ca](mailto:humanresources@sagbc.ca)

**Attention:** HR Department

**Subject Line:** <your name>: Safe Walk Walker Application

**Instructions:** Must send in cover letter and résumé for consideration.

**Job Description:**

Safe Walkers will promote to students, staff, and visitors on campus about the SafeWalk program, and will perform walk accompaniment duties within a 2KM radius of the campus to students, staff, and visitors when requested. As well, Walkers will perform nightly audits of the campus, be nightly welcome ambassadors, and take detailed notes of their nightly duties.

**\*\*This position is open to full-time George Brown College students who are currently enrolled.**

**General Responsibilities:**

- Walkers will follow SafeWalk policies and procedures as instructed by the Collaborative Programs Coordinator.
- Be involved in promotion of the program, and help educate the student body about SafeWalk and our goals.
- Accompany students/faculty on walks to local transit stops, parking lots, or other buildings on campus.
- Respond to questions and provide excellent customer service to students, staff, and visitors.
- Maintain a daily memo book recording all duties throughout a shift.
- Conduct detailed night audits, identifying potential safety hazards.
- Be knowledgeable about the campuses and surrounding areas, and familiar with ongoing events on campus.

**Requirements:**

- Available to work on rotation, with a minimum availability of three nights a week.
- High degree of situational awareness and a strong mature outlook.
- Professional and reliable.
- Excellent customer service, interpersonal, verbal and written communication skills.
- Superb organizational skills.
- Physically fit.
- Ability to work at all of George Brown’s campuses.
- Marketing/promotional and safety experience is an asset.

*Mission Statement:*

*We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.*

*Commitment to Equity:*

*The Student Association is an equal opportunity employer and welcomes candidates from among those groups of individuals that are traditionally underrepresented to apply.*