



# Student Association of George Brown College

<b>Job Title:</b>	Front of House - Server	<b>Job Category:</b>	Food and Beverage
<b>Department/Group:</b>	Hospitality	<b>Job Code/ Req#:</b>	
<b>Location:</b>	St. James	<b>Travel Require:</b>	Yes
<b>Level/Salary Range:</b>	\$15.00/hr (0-20 hours per week)	<b>Position Type:</b>	Temporary-Part-Time
<b>HR Contact:</b>	Human Resources	<b>Start-End Date:</b>	Aug. 2018 – Apr. 2019
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	Until position is filled

**E-mail:** [humanresources@sagbc.ca](mailto:humanresources@sagbc.ca)

Attention: HR Department

Subject Line: <your name>: Front of House - Server Application

Instructions: Please include cover letter and résumé

### Job Description:

As a valuable member of the Kings Lounge Bar Team, the employee will provide exceptional customer service in a fast-paced, student centered environment. You will provide delivery of winning food & beverage service to our guests at all times while working under the direction of the Operations Manager and the Hospitality Coordinator.

### Specific Duties:

- Deliver responsible and friendly beverage service to our guests.
- Strictly ensure responsible alcohol service using Smart Serve principles.
- Ensure AGCO and SA/Kings Lounge Policies & Regulations are followed.
- Provide friendly and informed response to inquiries.
- Monitor inventory and prepare bar for service.
- Act as an ambassador to students, staff, faculty, guests and the GBC community.
- Perform other administrative or service functions as required.
- Work in compliance with the provisions of the Occupational Health & Safety Act.
- Perform service functions as required.

### Requirements

- A winning attitude.
- Smart Serve certification required.
- Must be comfortable refusing service to guests if necessary.
- Minimum 1 year experience in high volume bar/pub and/or restaurant environment.
- Knowledge of spirits, wine and bar equipment.
- Excellent interpersonal and communication skills.
- Must be able to pay close attention to detail & calculate order totals manually/electronically.
- Must be familiar POS systems, debit, credit card - must perform accurate cash handling duties.
- Must be able to work mornings, afternoons and evenings as required.

#### *Mission Statement:*

*We are the students of George Brown College committed to supporting each other in the struggle for student rights, the pursuit of quality education and the provision of services in a safe, accessible and equitable environment.*

#### *Commitment to Equity:*

*The Student Association is an equal opportunity employer and welcomes candidates from among those groups of individuals that are traditionally underrepresented to apply.*