

AGENDA - FINANCE COMMITTEE MEETING
Student Association of George Brown College
Monday Dec 3, 2012, 3:00 pm – 5:00 pm
St. James Campus

Committee Membership

Chair (Director of Finance & Operations)	Deydriger Mora
Executive Member (Director of Internal Affairs)	Julia Mackenzie
Vice Chair (Business Rep)	Jason Monaghan
Board Members:	
Board Member (St. James Campus Dir.)	Halley Requena
Board Member (Dir. Public Relations)	Alistair Courtney
Board Member	Mary Joseph
Staff Resources – Non-Voting:	
General Manager	Maria Quian
Sr. Coordinator Finance & Operations	Avez Hasham
Manager, Equity & Campus Services	Tina Garnett

1. Roll Call:

<u>Position</u>	<u>Present (Note even if late)</u>	<u>Absent:</u>	<u>Regrets Sent:</u>
Director of Finance & Operations			
Director of Internal Affairs			
Business Rep.			
St. James Campus Dir.			
Dir. Public Relations			
Graphic Design Rep.			
General Manager			
Sr. Coordinator Finance & Operations			
Manager, Equity & Campus Services			

Guest

Andrew Zalvin

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1. Call to Order

Time: 3:14pm

2. Adoption of the Agenda

A. Motion 2012-12-3: FN17

Be it Resolved that the agenda be accepted as presented.

Moved:	Director of Finance and Operations
Second:	St. James Campus Director
Result:	Carried

3. Student Association Ancillary Fees

Andrew Zalvin Presentation

4. Health plan premium increase from Green Shield

Discuss Calculation – Presentation from Manager and Finance Coordinator

Be it resolved that Morneau Sheppel be invited to present in January 2013 with recommendations related to the health benefits.

5. Student Association Fees 2013-2014

Discussion on increase or leave the same fees for next academic year.

Be it resolved that the Finance Coordinator and the Operation Manager will bring a proposal in January 2013 to increase SA Fees.

6. Implementation of punch clock as per board members directive to Manager

Proposal and costs Discussion

Motion to defer discussion of this item to Internal Affairs Committee

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Moved Director St James Campus
Second: Internal Affairs

Amendment: change motion to “defer to Executive Committee”:

Moved: Director PR
Second: Director of Finance

Vote: Fails

Original Motion

Vote: Carries

7. Financial Statement

Review October Financial Statement (Attached)

Be it resolved that Ryerson student Union cheques made on August 30 will be cancel, and be it further resolved that the Education and Equity Committee will present proposal for Ryerson Events.

Move by: Director Finance & Operations
Second by: Director of Public Relations
Result: Carried

Abstention: Director St. James Campus

Motion to reconsider

Move by: St. James Director
Second by: Business Rep
Result: Carried

Amendment: Be it resolved that “present proposal for Ryerson Events” be replace with “present at any future propose event to Finance Committee that are not related to Campaigns Line #665”.

Move by: Director Internal Affairs
Second by: St. James Director
Result: Carried

Be it resolved that the Finance Coordinator and the Operations Manager will submit the Lieu hour’s amount from May to December 2012. (Working close to the Internal Affairs Committee)

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Move by: Director of Finance & Operations
Second by: Business Rep
Result: Carried

Be it resolved that Managers and Directors have to submit the expenses tracking sheets by the next Finance Committee Meeting.

Move by: Director of Finance & Operations
Second by: Director of Public Relations
Result: Carried

Be it resolved that \$4000 will be removed from line #668 Food to line #536 Marketing and branding to be use by Public Relations Committee.

Move by: Director of Finance & Operations
Second by: St. James Director
Result: Carried

8. Mobile POS Solutions

Discuss Calculation

Deferred to next Finance Committee Meeting

9. New Auditor process

Discussion:

Maria: Need to have RFP for selecting Auditors, need to take place as soon as possible, suggestion that Liberal Arts & Prep Studies Educational Centre Representative be part of the Auditor selection process.

Julia: Have some contacts for Auditors in Toronto

Dey: Who makes the recommendation to the Board?

Maria: Yes

Julia: Dey and myself will work to create a RFP

Mohammad: Suggestion that a few Auditors be proposed to the Board for selection.

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Julia: That will be the process

Maria: It should be done as soon as possible.

10. Review and adjust the SRC Budget

Director of Public Relations Presentation

Motion to defer discussion to next Finance Committee meeting

Moved: St James Director

Second: Business Rep

Vote: Carries

11. Public Relations Line

Director of Public Relations Presentation

Out of Order

12. Genivar Proposal

Discuss Proposal for Casa Loma Campus.

Tasked to Casa Loma Campus Director, discussion deferred to next Finance Committee meeting

13. New Business

14. Meeting Adjournment

A. Motion 2012-12-3: FN18

Be it resolved that the meeting of the Finance Committee be adjourned.

Moved: Director of Internal Affairs

Second: Business Rep

Result: Carries