

SPECIAL MEETING OF MEMBERS - AGENDA
Student Association of George Brown College
Wednesday, September 27, 2017 – 11:00AM Casa Loma Campus, Toronto, Ontario

1. Call to Order – (Chair)

The Speaker will call the Special Meeting of Member to order at:

2. Land Recognition Statement – (Speaker)

I would like to take a brief moment before we continue to recognize that, as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect, and sustain this land.

3. Welcome Statement – Riddhi Modi, Director Communications and Internal

4. Meeting Announcements – (Speaker)

The Speaker will provide a brief overview of the Special Meeting of Members, outlining its purpose and procedural norms, including voting, proxy voting, and the rules of order for all Student Association meetings. The speaker will also make any other announcements related to the Special Meeting of Members that may be relevant to the Members at the Meeting.

- Using Robert's rules of order
- Maintaining a speaker's list

5. Adoption of the Agenda – (Speaker)

The Speaker will ask the Members to adopt the Agenda for the meeting.

Motion: Be it resolved that the Agenda be accepted as presented.

Moved by: Alex Stewart, Director of Equity

Seconded by:

Vote:

6. Minutes of Previous Meeting – (Speaker)

The Speaker will ask the Members to adopt the Minutes from the March 6, 2017 Spring General Meeting. (Please see Appendix A).

Motion: Be it resolved that the Minutes of the March 6, 2017, Spring General Meeting be accepted as presented.

Moved by: Mercedes Burrowes, Director of Campus Life

Seconded by:

Vote:

SPECIAL MEETING OF MEMBERS - AGENDA
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7. By-Law Changes

Preamble from the Director of Communications & Internal, who will introduce all of the proposed By-law changes as recommended for adoption by the Student Association of George Brown College Board of Directors.

Motion: Be it resolved that the amendment to By-Law Article 13 be accepted as presented. (Please see Appendix B).

Be it further resolved that these changes will be effective September 28th, 2017

Moved By: Tiffany White, Director of Education

Seconded by:

Vote:

8. By-Law Changes

Motion: Be it resolved that the amendment to By-Law Article 10.9 be accepted as presented.

10.9 The corporation is committed to providing a fair wage to all students employed in part-time positions. As such, the minimum wage of the corporation will be **\$15 per hour**. ~~125% of the province of Ontario's legal minimum wage.~~

Be it further resolved that these changes will be effective January 1st, 2018.

Moved By: Riddhi Modi, Director Communications and Internal

Seconded by:

Vote:

9. Question and Answer Forum: (Speaker)

10. Adjournment – (Speaker)

Speaker will ask Member to properly adjourn the Meeting and proceed to the Question & Answer period.

Motion: Be it resolved that the Spring General Meeting be adjourned at:

Moved by: Mercedes Burrowes, Director of Campus Life

Seconded by:

Vote:

SPRING GENERAL MEETING – MINUTES

Student Association of George Brown College

Monday, March 6, 2017 – 11:00AM St. James Campus, Toronto, Ontario

1. Call to Order – (Speaker)

The Speaker will call the Spring General Meeting to order at: 11:30AM

2. Land Recognition Statement – (Speaker)

I would like to take a brief moment before we continue to recognize that, as many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississaugas of the New Credit First Nation and that we are here because this land was occupied. In recognition that this space occupies colonized First Nation territories, and out of respect for the rights of Indigenous people, it is our collective responsibility to honour, protect, and sustain this land.

3. Meeting Announcements – (Speaker)

The Speaker will provide a brief overview of the Spring General Meeting, outlining its purpose and procedural norms, including voting, proxy voting, and the rules of order for all Student Association meetings. The speaker will also make any other announcements related to the Spring General Meeting that may be relevant to the Members at the Meeting.

- Using Robert's rules of order
- Maintaining a speaker's list

4. Welcome Statement – Riddhi Modi, Director Communications and Internal

Welcome everyone, my name is Riddhi and I am the Director of Communications & Internal. I am delighted to have the members participate in the Spring General Meeting of Student Association of George Brown College.

[Statement of the SAGBC Mission and highlights of programs and services offered.]

We're proud of our membership and will continue to focus on representation, advocacy, delivery of services and the operation of businesses to support our overall mandate.

5. Adoption of the Agenda – (Speaker)

The Speaker will ask the Members to adopt the Agenda for the meeting.

Motion: Be it resolved that the Agenda be accepted as presented.

Amendment: Amend the title of agenda item 9 to CPI Fees Increase.

Moved by: Sheldon Mortimore, LGBTQ Representative

Seconded by: Carla Rudberg, Student Representative

Vote: Carries

Moved by: Tiffany White, Director of Education

Seconded by: Tommy, Student Representative

Vote: Carries

SPRING GENERAL MEETING – MINUTES

Student Association of George Brown College

Monday, March 6, 2017 – 11:00AM St. James Campus, Toronto, Ontario

6. Minutes of Previous Meeting – (Speaker)

The Speaker will ask the Members to adopt the Minutes from the November 16, 2016 Annual General Meeting. (Please see Appendix A).

Motion: Be it resolved that the Minutes of the November 16, 2016, Annual General Meeting be accepted as presented.

Moved by: Riddhi Modi, Director of Communications & Internal

Seconded by: Francis Torres, St. James Campus Director

Vote: Carries

7. By-Law Changes (1)

Preamble from the Director of Communications & Internal, who will introduce all of the proposed By-law changes as recommended for adoption by the Student Association of George Brown College Board of Directors.

Motion: Be it resolved that the amendment to By-Law Article 1, 2, 3, 4.6, 4.7,4.8, 5, 6, 7, 8, 9, 10, 11, 12, 13 be accepted as presented.

Discussion:

- Tommy, Student: There are two different articles numbered 11.5, should one be 11.6?
 - Riddhi: The second 11.5 article is actually duplicated in the edited 11.3, the new (blue) 11.5 can be struck out entirely.
- Anna, Student: What is the motivation behind the change to Director of Operations and Director of Communications & Internal eligibility requirements of only being enrolled in one (1) course?
 - Tiffany: As they are full-time positions, the jobs are very intense in terms of commitment and hours, and as such these are just preventative measures to make sure students take the position seriously and fully commit to doing their best for the Association.
- Carla Rudberg, Student: The article 1.1.d acknowledging full-time students under Accessibility as members, were they previously not considered members, and are there other excluded groups?
 - Tiffany: There have been issues with these students accessing SA services in the past as the Student Association does not hold the list of students who are full-time under Accessibility and have had trouble accessing the list (provided by the College). These amendments just make sure that those students affected are definitively included and measures are taken to provide the full length and bread of services and access that other full-time students receive, as everyone is paying the same SA fee. Article 1.1.b is a related clause in that it acknowledges our TPE students, who have also had similar issues in the past.

Moved by: Riddhi Modi, Director of Communications & Internal

Seconded by: Francis Torres, St. James Campus Director

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Vote: Carries - **RECONSIDERED**

Motion to Reconsider item 7 for discussion

Moved by: Tiffany White, Director of Education

Seconded by: Sheldon Mortimore, LGBTQ Representative

Vote: Carries with two-thirds (2/3) vote.

Motion to Amend and add: Be it further resolved that the amendment to By-Law Article 1, 2, 3, 4.6, 4.7,4.8, 5, 6, 7, 8, 9, 10, 11, 12, 13 be enacted as of May 1, 2017.

Discussion:

- If these by-laws are only active as of May 1, 2017, what happens to proposed amendments such as the Black Students' Representative?
 - Charles Wilson, Chief Returning Officer (of SA 2017 General Elections): As May 1, 2017 is the beginning of the term that students will be running for, there will be a Black Students' Representative on the ballot.

Moved by: Tiffany White, Director of Education

Seconded by: Carla Rudberg, Student Member

Vote: Carries

Motion to Amend articles 4.7.n. and 4.8.m. to read: Shall meet the obligations of a 5-to-7-hour work week, and is available to work a minimum of 3 out of 7 hours during regular office hours of the corporation on a consistent and predictable basis, and receive a remuneration of \$14.25 per hour, paid out in bi-weekly payments between \$142.50 or \$199.50, which is equivalent to 125% of the legal minimum wage of the province of Ontario as of October 1, 2016.

Motion to Amend the amendment to read: Shall meet the obligations of a 4-to-7-hour work week, and is available to work a minimum of 3 out of 7 hours during regular office hours of the corporation on a consistent and predictable basis, and receive a remuneration of \$14.25 per hour, paid out in bi-weekly payments between \$114.00 or \$199.50, which is equivalent to 125% of the legal minimum wage of the province of Ontario as of October 1, 2016.

Moved by: Dilan, Student Member

Seconded by: Sheldon Mortimore, LGBTQ Representative

Vote: Fails

Moved by: Ron Greenberg, Business Representative

Seconded by: Tiffany White, Director of Education

Vote: Carries (4 abstentions - Sheldon, Gracel, Brittney, Riddhi)

Vote: Carries (1 abstention - Sheldon)

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8. By-Law Changes (2)

Preamble by Tiffany White, motivating the proposed changes as a single member-moved motion, rather than as a full Board-supported motion.

Motion: Be it resolved that the amendment to By-Law Article 4.1, 4.2, 4.3, 4.4, 4.5 be accepted as presented. (Please see Appendix B)

Discussion:

- Ron Greenberg: HR background, does not agree with wage increase, should be all equal at \$14.25, 125% of minimum wage as per SA Student Employment Mandate. Factors in wage consideration include education and experience, neither of which are needed to run. This is a public service position.
- Sheldon Mortimore: Agree with Ron, also equity vs equality, this is a student position.
- Gemeda Beker: Rebuttle to Sheldon and Ron. Those are only some of the factors of wage consideration. Equitable means that if we are doing more work and have larger responsibilities within those hours, we should be compensated for that increased responsibility.
- Brittney DaCosta: Executives do log many hours of work and with the various committees and responsibilities, there is an accountability element. But every dollar that goes to the execs gets paid back in work for the students, in advocacy, events, internal structure, etc.
- Carla Rudberg, Student: What would be in it for me to run for Executive positions rather than my educational centre, Business?
 - Tiffany White: Hierarchy. Educational centre representatives have a limited scope, deal mostly within their constituents and bring concerns up to the rest of the board, the college, etc. Executives have other responsibilities and scope, deal with higher levels, other colleges, our college.
- Carla Rudberg, Student: Seems like the educational centre reps are doing the groundwork in terms of hearing the voices of the student body and the executives are just dealing with other concerns, why shouldn't they get the wage increase instead of you?
 - Tiffany White: Executives still do lots of student facing work, just not as often, and often it's in the upper levels of bringing the student concerns to the people who can implement solutions.
- Anna, Student: Are the positions compensated above their minimum hours, and if not, should the hours of the positions be increased to reflect the work being done?
 - Gemeda Beker: No they are not, and we've discussed the hours increase for the 5- and 10-hour per week positions but decided not to go through with them for accessibility reasons.
- Anna, Student: Executives then, should they be paid more if this is just reinforcing the idea of hierarchy? Is there a way of being retroactively compensated or a policy being instated for overtime hours?
 - Gemeda Beker: All positions sometimes go above and beyond their minimum required hours, and execs do a lot of work that is unfortunately not always student-facing, lots of internal business work being done.

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Student Association of George Brown College

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- Gameda Beker: It's a student position, "if you want more money you can work somewhere else" but full-time executives can only work at the SA, must ask approval from the board to work other jobs.
- Student: Understanding that your work is valid, and that the educational centre and constituency representatives do lots of work on the ground, on their feet, above and beyond their hours, and that the executives do a lot of internal work, above and beyond their hours, why aren't all positions moving up in terms of wages? Or can they get discounts or privileges in other areas on campus?
 - Sheldon Mortimore: Remuneration was originally an honorarium, a thank you for the work you do as an elected student leader. Not really a hierarchy, just different work, everyone is elected the same. Don't think that the wages need to be moving up, as it is an honour to be working on behalf of the students and to be their voice. Anyone can sit on a committee, it's not assigned.
- Tiffany White: Remuneration policy says no working other jobs as executives, by-laws state there can be no additional pay for taking second role. Committees aren't actually open to anyone, many SA seats are decided by the College to not oversaturate committees with SA representation, though many Board members indicated interest.
- Riddhi Modi: On topic of honorariums, other schools and colleges have maximum \$500 or \$200 honorariums for educational centre and constituency representatives. Sometimes they have campus discounts, etc. At the SA, trying to make it equitable by paying all positions. Executives can also only run two years whereas other positions are unlimited in years. This increase is for the future leaders of the student association.
- Anna, Student: Many valid points being raised. Equity vs Equality: if the executives are getting a wage increase, maybe other positions should be getting an increase in hours or privileges.
- Brittney DaCosta: The hierarchy definitely exists as SA removed presidential structure a couple years ago. Now it is a group structure at the top, teams work better than individual and now the responsibility is divided across the executives. There was some confusion coming in to our positions in terms of our understanding of our roles and responsibilities. The money going to executives goes back to the students in all ways.
- Ron Greenberg: Will raising the salary from \$30 000 to \$35 000 really attract more students, not too much of a difference over the year.
- Avez, Finance Coordinator: Is that salary pro-rated (will they be compensated for the past 10 months)?
- Chair: The by-law changes go into effect once the meeting is adjourned, so from this day onwards unless otherwise specified.
- Riddhi Modi: We asked about that and thought that it would take place May 1, 2017.
- Tiffany: Propose to limit it to May 1, 2017, officially, for budget purposes etc.

Motion to Amend to add: Be it further resolved that the amendment to By-Law Articles 4.1, 4.2, 4.3, 4.4, 4.5 be enacted as of May 1st, 2017.

Moved by: Tiffany White, Director of Education

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Seconded by: Riddhi Modi, Director of Communications & Internal

Vote: Carries

Discussion:

- Sheldon Mortimore: Propose to amend wages to \$14.25, we are all students working for students, pay should be equal across the board.

Motion to Amend: Changing all wage numbers of \$17/hour to \$14.25/hour in the sections of the By-Laws presented.

Moved by: Sheldon Mortimore, LGBTQ Representative

Seconded by: Ron Greenberg, Business Representative

Vote: Fails (13 in favour, 0 opposed, 32 abstentions)

Motion to Roll Call

Moved by: Ron Greenberg, Business Representative

Vote: Fails

Moved by: Tiffany White, Director of Education

Seconded by: Francis Torres, St. James Campus Director

Vote: Carries (2 opposed - Ron Greenberg, 6 abstentions - Tiffany White)

9. CPI Fees Increase

Presentation: Gameda Baker, Director of Operations

Discussion:

- Carla Rudberg, Student: How would this be reflected in the SA fees that the students pay?
 - The CPI fee increase would apply to all SA and CFS fees.

10. Question and Answer Forum: (Speaker)

- Dilan, Student: Is there a breakdown of hours the different representatives have to work?
 - Sheldon Mortimore: Not really, there are job descriptions and specific responsibilities for different reps but not really an hourly breakdown.

11. Adjournment – (Speaker)

Speaker will ask Member to properly adjourn the Meeting and proceed to the Question & Answer period.

Motion: Be it resolved that the Spring General Meeting be adjourned at: 1:31PM

Moved by: Brittney DaCosta, Director of Campus Life

Seconded by: Sheldon Mortimore, LGBTQ Representative

Vote: Carries

Appendix B Elections Bylaw proposed changes

Article 13: Elections

13.1 Administration of Elections

The Student Association of George Brown College is committed to an elected leadership, chosen from and by its student membership. The Student Association, by way of these By-laws, seeks to ensure that the election process is conducted in a fair, consistent and accessible manner. The students of George Brown College are entitled to full representation at all levels of the Student Association. The Student Association is strongly committed to the ideals of safety, equity and accessibility and encourages students of diverse backgrounds and from traditionally underrepresented groups to run in elections.

The Student Association shall govern all the elections of the Student Association. Procedures for elections shall be found in the By-Laws of the Student Association. An Operations Manual for the Elections Committee (OMEC) will be maintained by the elections committee to ensure consistency in annual elections and codify practices that enhance the transparency and strength of the Elections Process. In circumstances where there is no contradiction between the By-Laws and the OMEC, the By-laws shall supersede the OMEC. A fact sheet, based upon the OMEC, will be drafted in accessible language to assist students' understanding of the Elections Processes.

13.2 Election Committee [and the Chief Returning Officer](#)

- a) The Elections Committee will be as follows: --General Manager ([or designated manager](#)) (~~Chair~~)--Two Members of the Board, as determined through a nomination and vote taken by the Board of Directors, requiring a two-thirds majority vote. -Chief Returning Officer (CRO) of the Elections.
- i. [The General Manager shall be the Chair of the committee until a Chief Returning Officer is appointed.](#)
 - ii. [Upon the appointment of a Chief Returning Officer, the Chief Returning Officer shall be the chair of the committee; and](#)
 - iii. [The General Manager shall ensure that administrative practices and procedures of the student association is carried out by the Chief Returning Officer, and shall be the principal contact and supervisor of the Chief Returning Officer.](#)
- b) [The Elections Committee will be empowered to:](#)

Legend:
Existing text
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[Add](#)

- a. Hire the Chief Returning Officer (CRO).
 - b. Recommend election dates to the Board.
 - c. Publicise important election dates and information.
 - d. Oversee logistics of the elections.
 - e. Solicit feedback from members regarding the Elections Process in each year.
 - f. To study the recommendations of the CRO and ensure they are fully considered; review good practices from previous elections and be responsible for implementing any recommendations approved by the Board.
 - g. Maintaining and updating the BPM;
 - h. secure office space for the CRO to work.
 - i. Members of the Elections Committee are not permitted to seek office with the Federation and must remain neutral during the election process.
- c) The CRO is responsible for the overall administration of the Student Association Elections. The CRO's responsibilities will include the following:
- j. The hiring and training of Deputy Returning Officers (DROs).
 - k. The hiring and training of polling clerks.
 - l. Obtaining a voters list from the George Brown College Administration in order to verify a voter's identity as well as the voter's Faculty and College.
 - m. Securing voting spaces on campus to set up polling stations as well as obtain tables and chairs.
 - n. Prepare and maintain the voter registration database.
 - o. Obtain all materials for the elections.
 - p. Promoting the elections.
 - q. Organize and run the All Candidates Meeting(s).
 - r. Approval of all campaigning material
 - s. Adjudicate and provide rulings on complaints filed by candidates during the electoral process.
 - t. Overseeing the ballot counting process.
 - u. Publishing voting results.
 - v. Prepare the CRO's report to be presented to the Board of Directors for ratification.
 - w. All other elections materials and communications.

Legend:
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13.3 Eligibility of Candidates

All members who meet the qualifications as outlined in By-law 1.1. shall be eligible to run.

An individual member may hold a position on the executive for a maximum of two terms within a five-year period to commence upon the last day of their second term.

No candidate shall run for more than one position during the same election.

Voting Positions on the Board shall be filled as follows:

- a) Five (5) Executive Members who shall be elected by the members.
- b) Each of the four (4) Campus Directors shall be elected by the members registered in an academic program in their respective campuses.
- c) Each of the seven (7) Educational Centre Representatives shall be elected by the members registered in an academic program in their respective educational centres.
- d) Each of the six (6) Constituency Representatives shall be elected by the members of the constituency from among all campuses.

The sole Non-voting Position on the Board shall be filled as follows:

- a. The Board of Governor's position shall be elected by the members among all campuses.

13.4 Nomination of Directors

Candidates for the Executives, Campus Directors, Educational Centre Representatives, Constituency Representatives, and Board of Governor's Student Representative positions shall be nominated pursuant to a nomination form found in the BPM, and submitted to the CRO. Candidates for the Campus Directors and Educational Centre Representatives must obtain signatures from individuals in their faculty, from their campus or their constituency respectively, who are also members of the corporation (e.g. Waterfront Campus Director Candidates can only be nominated by Waterfront Campus students, Business Representative Candidates can only be nominated by Business students, etc.). The Executives, Constituency Representatives and Board of Governor's Student Representative positions may obtain signatures from any of the members of the corporation. To the extent possible, candidates will be notified if their nomination form is deficient or incomplete to permit re-submission before the nominations deadline. It is the responsibility of the candidates to submit a bona fide nomination or application form.

Candidates are required to obtain the following valid signatures:

- a. Executive Members – 100 valid signatures
- b. Campus Directors – forty (40) valid signatures
- c. Educational Centre Representatives – Thirty (30) valid signatures

Legend:

Existing text

~~Strike-out~~

Add

- d. Constituency Representatives – Three (3) valid signatures
- e. Board of Governor’s Representative – One (1) valid signature

13.5 Withdrawals of Candidates

A candidate may withdraw from the Student Association elections so long as their withdrawal is in writing via a completed withdrawal form, which can be obtained from any Student Association office front desk, and is submitted to and accepted by the ~~Elections Committee~~ **Chief Returning Officer** at any time before 2:00 p.m. local time on the ~~closing day for nominations~~ **the business day following the All Candidates Meeting**. Any campaign expenses incurred by the candidate will not be reimbursed upon withdrawal. Upon withdrawal, if the candidate’s name cannot be removed from the ballot, the CRO must post a notice around the polling station to inform voters of the candidate’s withdrawal. The Poll Clerks must also verbally inform the voters of the withdrawal.

13.6 All-Candidates meeting

- a. All nominees, or an authorized representative of each nominee, must attend the All-Candidates Meeting in its entirety or arrange to meet with the CRO in person within twenty-four (24) hours of the meeting.
- b. For an authorized representative to be valid, they must possess a signed statement from the nominee that the representative has the authority to act on their behalf for the duration of the meeting.
- c. Any candidate who fails to attend or send an authorized representative to the All-Candidates meeting, or fails to meet with the CRO, shall be disqualified from the election.
- d. A candidate’s eligibility is not official until the CRO has verified the entire set of applicable nomination forms and posted an “Official Candidates List” on which the potential candidate’s name appears. The Official Candidates List must, at a minimum, be posted on the doors of all Student Association offices.
- e. The topics at the all-candidates meeting shall include, but not limited to:
 - I. The elections process established in By-law 4;
 - II. The Election schedule;
 - IV. The duties and functions of the Election officials.
- f. Each candidate, or authorized representative, will sign a statement before leaving the meeting that indicates s/he understands the rules and regulations governing the Election.

Legend:
Existing text
~~Strike-out~~
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g. It is the responsibility of each candidate to understand all information provided at the All-Candidates meeting.

13.7 Nomination Period

The nomination period will be at least five (5) business days and will be advertised on all Student Association bulletin boards and in the campus newspaper.

There shall be no campaigning during the nomination period. Candidates may only tell individual students that they intend to run in the election for the purpose of being nominated.

13.8 Campaigning

All candidates must abide by the following rules relating to conduct and behavior of candidates during campaigning and assume responsibility for those campaigning on behalf of candidates. Campaigners are bound by the same rules as candidates. ~~A list of official campaigners for each candidate or team shall be provided to the CRO prior to the commencement of campaign period. This list shall remain confidential and is for CRO use only.~~ Those acting on behalf of candidates are subject to all elections rules as the candidate. Before anyone is working on behalf of a candidate, the CRO shall be notified.

Campaigning is any action designed to influence the elector, this includes verbal and non verbal ways designed to get the elector to vote in a certain way. The definition of campaigning includes:

- Verbally soliciting a students' vote
- Handing out materials soliciting a student's vote
- Making announcements concerning an individual's candidacy in an election, including in hallways or classrooms.

The CRO shall have the authority to determine the rules of the election and in doing so the CRO shall consult with the Elections Committee.

a. No campaigning shall take place before the nomination period and before the start of the campaigning period.

b. The campaign period shall last for a period of a minimum of ten (10) business days including a five (5) business day overlap with the voting period.

Legend:

Existing text

~~Strike out~~

Add

~~c. Any current member of the Board, staff, volunteers, and committee members of the corporation who decides to run for an elected position shall disassociate from all areas of their position relating to the Elections from the commencement of the nomination period.~~
Any members of the board, staff, volunteers, or committee members shall take a leave of absence from the day designated as the start of campaigning period until the end of voting should they decided to run for a position in the elections. For the greater certainty, members may perform duties of their office during the campaign period, if those duties are essential for the continued operations and governance of the student association (including: signing cheques, promissory notes, contracts, and other documents; meeting with the general manger and other staff on important and essential matters; and anything else incidental to the continued operations of the student association). Should the candidate be acclaimed, then the leave shall end on the day which the Chief Returning Officer certifies the acclimation.

~~f~~ d. All campaign material and/or advertisement need approval by the CRO in advance of posting or distribution. All submissions made to the CRO shall be returned with or without approval within two (2) business days.

~~k~~ e. Restrictions regulating campaigning, that are unique to the following, shall be followed. It is the responsibility of the candidates to familiarize themselves with the different rules that govern each of the aforementioned entities such as:

I. No campaigning of any form is permitted in the Student Association offices, or any area that can be perceived to be under the jurisdiction of the Student Association unless otherwise stated by the CRO.

II. Campaigning within a classroom is forbidden without the expressed permission of its presiding faculty member(s). To campaign in a classroom, a candidate must obtain consent from the professor/lecturer before the start of class.

III. Campaigning is not allowed within Student Residence, **except for any area agreed upon by the Chief Returning Officer and the College.**

IV. Campaigning is not allowed within the Library **except for any area agreed upon by the Chief Returning Officer and the College.**

III. Campaigning is not allowed within computer labs.

~~m~~ f. Candidates are not entitled to use in their campaign, any service or monies, conferred onto them by virtue of holding any position in any campus organization unless such services would still be available to them otherwise. This includes, but is not limited to, office supplies, equipment, advertising space and staff.

~~p~~ g. Campaigning ~~d~~during ~~v~~voting ~~p~~period will be permitted.

Legend:

Existing text

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Add

13.9 Campaign Expenses and Campaign Financing

a) The spending limit for all positions shall be as follows:

Executive positions \$300.00

All other positions \$100.00

The spending limits shall increase by the CPI index annual with a base calculation for CPI increases being January 1, 2017. The spending limits shall be rounded to the nearest increment of twenty-five dollars, as determined by the Chief Returning Officer.

~~A~~ b. All candidates shall submit to the CRO original receipts of all campaign expenditures within seventy-two (72) hours of the close of voting. The CRO may at any time request from any of the candidates original receipts for expenditures prior to the close of voting.

~~B~~ c. All campaign donations must be brought to the attention of the CRO and included in the campaign expense report to be submitted by each candidate. Donated materials shall be assigned a dollar value based on fair market value by the CRO and shall be calculated as campaign expenses but will not be considered in the calculation of a refund against election campaign expenditures.

€ d. Candidates are not entitled to use in their campaign, any service or monies, conferred onto them by virtue of holding any position in any campus organization unless such services would still be available to them otherwise. This includes, but is not limited to, office supplies, equipment, advertising space and staff.

Ⓓ e. Funds for the purpose of elections shall be provided for in the operating budget of the Student Association.

£ f. Failure by a candidate to submit a campaign expense form and original receipts by the deadline may result in disqualification upon decision of the CRO. Any candidate who exceeds the campaign limit shall be disqualified by the CRO. Disqualification may be appealed only to the Election Appeals Committee whose decision shall be considered final and binding as per By-Law 10.22(e).

Ⓕ g. Each candidate, except those who are declared ineligible for refund or disqualified by the CRO, shall receive a full refund from the Student Association against election campaign expenditures as prescribed herein.

Ⓖ h. A sample budget form shall be provided in the BPM for all candidates to review.

Legend:

Existing text

~~Strike-out~~

Add

i. Any candidate who does not submit the required documents by the deadline imposed or misrepresent campaign expense is disqualified and the said election is null and void.

13.10 Violation of Campaign Rules

a. CRO shall have the sole authority to administer the provisions of these By-laws and the elections regulations made under this by-law by the CRO, Board, or Elections Committee. The CRO may for violations of these by-laws:

- i) assign demerit points, including assign multiple demit points for where violations encompasses more than one offence;
- ii) disqualify the candidate from running in the election; and
- ii) declare the election of a candidate null and void.

When a candidate for executive office is assigned more than 35 demerit points the candidate shall be disqualified.

When a candidate for any officer other than executive office is assigned more than 20 demerit points the candidate shall be disqualified.

b. The CRO reserves the right to make rulings on issues and events not otherwise covered in this code, or to add in such rulings to supplement existing sections.

c. Allegations of violations of these By-laws shall be submitted to the CRO in writing. Such allegations must be made within 48 hours after the incident occurred.

d. The CRO may lay charges of violations of campaign rules at her/his own initiative.

e. The CRO shall render a decision within 48 hours in writing to the candidates in questions and the complainant, unless the complaint is time sensitive, in which case the CRO shall render a decision within one business day. A complaint shall be deemed time-sensitive when the activity outlined in the complaint are ongoing. All rulings of CRO shall be done in a fair and consistent manner.

f. Where the CRO finds there has been a violation of these By-laws, the CRO must publish the details of the violation in a designated elections space in the Student Association office. Published notification of violations will only take place once all appeals have been exhausted.

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g. In the event a winning candidate in any election is disqualified, the runner-up will take the place of the disqualified winner.

13.11 Voting, Counting, and the elections of Candidates

~~a. In the event that the candidates nominated for a Director or Executive office is greater than the number of candidates available to be elected, the winner(s) shall be elected by a plurality of the votes cast.~~

~~b. In the event that number of candidates nominated for election for any Director or Executive position, is lesser than the number of candidates available to be elected, the candidate shall be declared as winner by acclamation.~~

- a. The Board shall determine the method of election.
- b. The Chief Returning Officer shall determine places for polling stations and limits on campaigning near those polling station.
- c. The Chief Returning Officer shall appoint, train, and oversee poll officials.
- d. Each candidate shall have the right to appoint a candidates representative at the polls to witness the operations of the polls and to ensure compliance with the standards as established by the Chief Returning Officer.
- e. The counting of the ballots shall occur in such ways as the Chief Returning Officer shall direct, with the consent of the Elections Committee.
- f. Candidates may appoint a representative to witness the count.
- g. An official validation shall take place the next business day after counting. The Chief Returning Officer may delay the validation for sufficient cause.
- h. The Chief Returning Officer shall publish invalidated results at the earliest opportunity but until the results have been validated the results are considered invalidated official.
- i. When validation has taken place the Chief Returning Officer shall forthwith certify the results and forward the results to the board.
- j. Once the board has accepted the results, the Chief Returning Officer shall swear an affidavit of Election before a Commissioner of

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Affidavit, duly licensed in the province of Ontario. The Chair of the Elections Committee shall keep a copy of the Affidavit for the official records of the corporation.

- k. If by the close of nominations, the number of certified candidates for an office is the same as or less than the number to be elected, the Chief Returning Officer shall immediately declare the candidate or candidates elected by acclamation.
- l. The Chief Returning Officer shall, as soon as possible after the counting of the ballots, declare the candidate or candidates, as the case may be, who received the highest number of votes to be elected.

13.12 Equality of Votes

In the event of a tie, the winner will be decided in a run-off election held two-weeks (14 days) after the closing of the voting period.

13.13 Elections Appeals Committee

The Elections Appeals Committee will be as follows

- The chair of the Board (or designate)
- Two (2) general members not elected to the Student Association or hired employed by the Student Association.

13.14 Methodology for appointing the Elections Appeals Committee

The request for applications for the Elections Appeals Committee will be publicized on the Student Association website, ~~and the request will be advertised for two weeks in a student newspaper.~~ The request will include the Elections Appeals committee duties and the necessary qualifications. The Elections Committee will review applications and recommend the top three candidates ~~—where possible— to the Board of Directors; the top three candidates will have the ability to answer questions from the Board to help Directors make an informed decision. The Board shall select the successful candidate by secret ballot.~~ appoint members of the committee without the CRO present.

13.15 Appeals of Election Results

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- a. Any candidate may challenge the validity of the his/her election result in a written submission containing his/her reasons to the Elections Appeals Committee no later than 72 hours after the close of the voting period.
- b. The Elections Appeals Committee shall investigate any appeal and make a recommendation to the Board on the appropriate action.
- c. The Board, at its discretion, may refuse to ratify any singular Director or Executive office election, upon the recommendation of the Elections Appeals Committee. The Board may not amend rulings of the CRO or Elections Appeals Committee.

13.16 Recounting Ballots

If there is a difference of 5 per cent or less between candidates an automatic recount shall take place. The CRO at their discretion reserves the right to call a recount.

13.17 Ratification

- a. Candidates shall not be deemed elected until they have:
 - i. Been ratified by the Student Association's Board at the subsequent meeting following the election results with the condition that there are no outstanding appeals involving a candidate.
 - ii. Attained the age of majority of eighteen (18) years of age.
- b. Upon ratification by the Board all ballots will be destroyed.

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